

# Pearson BTEC Higher Nationals External Examiner Assessment Board Report 2021

You will need:

- Assessment Board Grade Tracker – complete with **all** grades including Unit Level Teacher Assessed Grades (TAGs) recorded with an asterisk\* identifier **and** Grade Declaration by Chair of Assessment Board confirming authenticity of grades
- Assessment Board minutes – including justification for any Unit Level TAG(s) recorded.

Centre name		Centre number
Leeds College		37765
External Examiner name		Associate number
Richard Morrison		581164
Date of review	Sector	
07/07/2021	HN Engineering	
Name and email address of person who has authority and responsibility for the management and delivery of Pearson's BTEC Higher Nationals		Role in the organisation
Tim Balmforth		Head of Department
Name of people to whom feedback was presented		Role in the organisation
Programme number	Programme title	
YLL28	BTEC Level 4 HNC in Engineering (Electrical & Electronic Engineering)	

YKD38	BTEC Level 5 HNC in Engineering (Electrical & Electronic Engineering)
YLL29	BTEC Level 4 HNC in Engineering (Manufacturing Engineering)
YKD37	BTEC Level 5 HND in Engineering (Manufacturing Engineering)

		Yes	No	N/A
1	Have any Unit Level Teacher Assessed Grades (TAGs) been recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Any Unit Level TAGs in the Assessment Board minutes are recorded as: <b>Threshold 1:</b> At least two LOs have been summatively assessed and a grade can be assigned from this assessment <b>Threshold 2:</b> One LO has been summatively assessed and more information is provided from formative assessment <b>Threshold 3:</b> No LOs have been summatively assessed, and Unit Level TAG fully assigned from formative assessment with evidence provided  For Thresholds 2 and 3, the <i>types</i> of formative must be documents or evidence of practical formative assessment ( <a href="#">refer to Delivery and Assessment for Summer 2021 Guidance</a> )	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Where Derogation has been used to enable a student to progress to Level 5 units, this has been recorded and supported by justification in the Assessment Board minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Any Adapted assessment(s) recorded are supported by justification in the Assessment Board minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Centre has been informed that grades must only be entered on to EOL <b>after</b> EE quality assurance checks are fully completed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Grade Declaration by Chair of Assessment Board has been completed confirming authenticity of grades and that a high-level check of historical results has been conducted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Further Action Required?	NO
<p>For each unit where a Unit Level TAG has been awarded is it clear which LOs (if any) have been completed for the unit(s) and student?</p> <p>For each unit where a Unit Level TAG has been awarded do the Assessment Board minutes accurately record details of the types of formative evidence used to justify the awarding of the unit(s) grade(s) for each student?</p> <p>Include clear and supportive actions for the centre to take. Actions may include recording additional details into the Assessment Board minutes to justify the awarding of a student grade in line with published criteria (<a href="#">refer to Delivery and Assessment for Summer 2021 Guidance</a>).</p> <p>If yes, please enter here. If no, skip to "Outcomes".</p>	

Centre Action(s) Taken
<p>Include a brief summary of centre actions taken which must be recorded by the centre in the Assessment Board minutes. Refer to what you have said in the previous section 'Further Action Required' to confirm any action(s) have been completed.</p>

## Outcome

Referral to Pearson required?	
<input type="checkbox"/>	<p><b>Yes</b> Include reason(s) for your Referral to Pearson.</p>
<input checked="" type="checkbox"/>	<p><b>No</b> – the centre can now be advised to enter grades onto Edexcel Online.</p>

