## Full Time Higher Education Level 4 and Level 6 students – A free Google Chromebook to keep!

## **CONDITIONS**

The Chromebook device is a free gift to the student and is the responsibility of the student.

The Chromebook device is given to support the student in their course studies, research and online learning.

The Chromebook will not be issued to the student until the College has received the first instalment of the Student Loan or the first instalment of a direct debit.

If the student leaves the course before completion the student will return the Chromebook to the College.

There will be no replacement or repair to the Chromebook device by Leeds City College. It is the responsibility of the student to ensure that the Chromebook is operational and fully charged at all times. The Chromebook has a 1 year warranty which must be registered and managed by the student.

It is the responsibility of the student to replace the Chromebook in the event of any theft of the device.

Leeds City College will provide the student with a Google Account to access a range of software. The Google Applications Software comprises the following:

- Google Mail
- Google Calendar
- Google Docs
- Google Sheets
- Google Slides
- Google Sites
- Google Drive
- Google Classroom

Level 5 Full Time & Part Time Higher Education students including Teacher Education and Access students – A loan of a Google Chromebook while you study!

## **CONDITIONS**

The Chromebook device is a loan to the student and is the responsibility of the student.

The Chromebook device is loaned to support the student in their course studies, research and online learning.

The Chromebook will not be issued to the student until the College has received the first instalment of the Student Loan or the first instalment of a direct debit.

The student will return the Chromebook to Leeds City College if the student leaves the course or after the coursed has finished. It is the responsibility of the student to return the Chromebook to the College.

The student will ensure the Chromebook is not left unattended in public places such as parks, buses, trains etc.

The Chromebook will be owned and managed by Leeds City College for access to software and Wi-Fi settings.

The Chromebook will be asset marked with Leeds City College branding. The Chromebook will be tracked through GPS to confirm its location if required in any theft or security incident.

I will ensure the College is notified as soon as possible of any fault, damage or theft arising. The College has put in place appropriate warranty and equipment repair facilities.

Leeds City College will provide the student with a Google Account to access a range of software. The Google Applications Software comprises the following:

- Google Mail
- Google Calendar
- Google Docs
- Google Sheets
- Google Slides
- Google Sites
- Google Drive
- Google Classroom